



Memorandum

From: S.P. (Van) Van Isman
Deputy Minister, Ministry of Municipal Affairs

Date: September 30, 2009

Phone: (306) 787-1925

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File:

To: All Saskatchewan Municipalities

Re: **Municipal Planning for H1N1**

Our Ministry is providing information to help municipalities understand and prepare for a possible H1N1 influenza pandemic, and its impact on services.

The supporting information includes: information on developing a municipal emergency plan, municipal responsibilities in the event of a potential pandemic, health and workplace information sources, and information about how employees can mitigate the impact of H1N1. The *Emergency Planning Act* requires each municipality to establish an emergency organization, appoint an emergency measures coordinator, and adopt a municipal emergency plan.

A bulletin and information are attached and available on our web site at www.municipal.gov.sk.ca/h1n1

Thank you,

A handwritten signature in black ink, appearing to be 'S.P. (Van) Isman', written over a horizontal line.

S.P. (Van) Isman

cc: Honourable Jeremy Harrison, Minister of Municipal Affairs